

What's New in

CGM webPRACTICE™ v7.4.15

Final Release Notes

March 21, 2017

Hosted Clients Release Date: Mar. 22, 2017

Self-hosted Clients Release Date: Mar. 29, 2017





Table of Contents

ntro	oduction	3
New	v Features and Enhancements	4
S	ummary of Action Required Items	4
С	GM webPRACTICE Enhancements	5
С	ollections	5
P	atient	6
R	eports	6
S	chedule	7
S	ystem	9
T	ables	10
Т	ransactions	12



INTRODUCTION

This document provides an overview of new features, resolutions, and enhancements available in the release of CGM webPRACTICE v7.4.15. Each section defines the specific feature and/or enhancement associated with the new CGM webPRACTICE release, as well as any resolved issues.



NEW FEATURES AND ENHANCEMENTS

This section is not meant to be cumulative and only contains information associated with the CGM webPRACTICE v.7.4.15 release.

Note: You will need to complete the ***Action Required*** items (where applicable) to make sure your system functions properly with this updated version.

As with all updates, for all new menu functionality, you will need to identify which users you want to have access to the new menu functions. Then, you must activate the new menus using the *Model User Menus* function located on the *System, User Management* menu. You must also set the security level that you want on the new menus using the *Change Function Security* function located on the *System, User Management, Function Security Menu*.

Summary of Action Required Items

Page #	Function	Action
10	Import Fee Schedules	Load the updated files if applicable.
11	Load the AMA HCPCS Codes	Load the updated files if applicable.
11	Import the RVU Unit Values	Load the updated files if applicable.



CGM webPRACTICE Enhancements

Standardization of CGM webPRACTICE Product Names under the CompuGroup Medical (CGM) Umbrella Brand

Our product names have been standardized throughout CGM webPRACTICE and include the following:

Original Product Name	Standardized Product Name
CGM PRACTICEPORTAL	CGM PRACTICE PORTAL™
webCODER	CGM webCODER™
webMOBILE	CGM webMOBILE™
webPAY	CGM webPAY™
webVERIFY	CGM webVERIFY™
webTOOLS	CGM webTOOLS™
eDOCS	CGM eDOCS™
webSCAN	CGM webSCAN™

Collections

Populate Collections Roster (Patient Collections) *Family Billing Only*

In the very rare circumstance when a family member's account did not have an effective insurance policy but the Master account did, the charges for the family member's account were not placed into collections. This has been resolved.



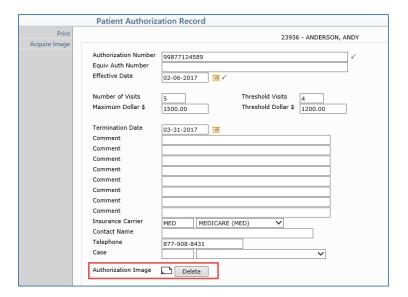
Patient

Change Patient Data

Authorizations

You can scan and attach images to Authorization records using the new **Acquire Image** button in the Action Column. For detailed information on Acquiring Images, see *Image Scanning (Introduction, System Processes*) in CGM webPRACTICE Help.

After you have attached an image to an Authorization record and clicked **Save**, you can access the Authorization record again, click the image icon to view the image or you can click **Delete** to delete the image.



Reports

Patient Recall Listing (Patient Listings)

This report has been enhanced so you can print it to Microsoft Excel via MyReports.

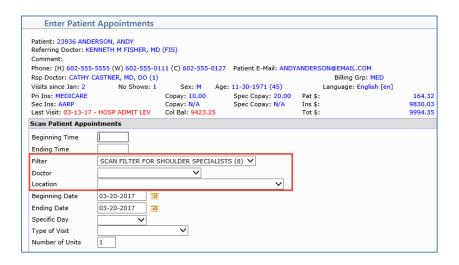


Schedule

Enter Patient Appointments *New Functionality*

Enhancements have been made to the Scan Action Column function:

- You can scan for appointments based on Schedule Filters and after you select a filter, you can additionally select a specific Doctor or Location stored in that filter.
- The Filter, Doctor and Location lists are now single list boxes instead of split-list boxes to allow for easier code selection. For example, you can start typing the first few letters of the Filter name and the matching code(s) will automatically display. If multiple codes display, you can use the up or down arrow keys on the keyboard to select the code or you can select the code from the list.



Note: If the Filter was created for a specific location, or if the **Preserve Location** check box was selected when the Filter was created, the **Location** field will be automatically populated and you will not be able to change it when scanning.

Print Scheduled Patient Detail to Excel (Scheduling Printing Menu)

The following data elements have been added:

- A0.8a Appointment Entered by User (will print the User code and User Name)
- A0.9a Appointment Entered on Date (will print the date the appointment was entered)
- **A0.9b** Appointment Entered at Time 12hr Clock (will print the time the appointment was entered in a 12 hour format)
- **A0.9c** Appointment Entered at Time 24hr Clock (will print the time the appointment was entered in a 24 hour format)

The following columns were added to the Excel spreadsheet to accommodate these new data elements:

- Date Entered
- Entered by User
- Time Entered 24hr Clock
- Time Entered 12hr Clock



Schedule (cont.)

Enter Patient Appointments

Enhancements have been made to the **Print Superbill** Action Column function to remember the superbill each User Code last selected (for each Database, if applicable) and default that superbill in the **Document to Print** field.

Note: The default stored here acts independently from the defaults stored for the *Print Superbills* function. For additional information, see the *Print Superbills & Re-Print Superbills* entry below.

Print Superbills & Re-Print Superbills (Scheduling Printing Menu)

Enhancements have been made to both of these functions to remember the location and superbill name each User Code last selected (for each Database, if applicable) and default that location in the **Print for Location** field and the superbill name in the **Document to Print** field in either function.

Note: The defaults stored here act independently from the default stored for the **Print Superbill** Action Column function in the *Enter Patient Appointments* function. For additional information, see the *Enter Patient Appointments* entry above.

Check In/Out Payment Journal (Scheduling Printing Menu) *CGM webPAY Clients only*

The **Payment Type** indicator on the report has been updated from **NP** to **WP** when a payment is collected using CGM webPAY. Also, the **Remarks** column will now print up to 48 characters.

Scheduling Co-pay Report (Scheduling Printing Menu) *CGM webPAY Clients only*

The **Payment Type** indicator on the report has been updated from **NP** to **WP** when a payment is collected using CGM webPAY.



System

Security Control File (System, User Management) - *Hosted Clients Only*

A new **Default Last Used Client# on the Log In Screen** check box has been added. If selected, the last Client Number used will default in the **Client Number** field each time you access the **Log In** screen.

Procedure Entry Integration (Database Maintenance Menu, Integrations, Transaction Integrations)

A new Display DMS Hospital Note check box has been added to the Unposted Procedures section. When selected, the Hospital Note from the most recent DMS Hospitalization record (if one exists) will display directly under the charges listed for the patient in the Unposted Procedures function. For additional information, see the Unposted Procedures entry under the Transactions section of these release notes.

Accept Assignment Default	✓	Default Per Dr for Ins Dr	✓
Always Accept Assignment		Department Required	
Case Required		Post from Superbill Number	✓
Check for Duplicate Transactions	✓	Superbill # Required	
Default DX's from Patient's Last Visit	✓	Use Case Dr as Per Dr	
Default last Modifier		Use Case Location as Loc	~
Default last Procedure Code		Do Not Round Up Anesthesia Units	
Unposted Procedures:			
Post Button - Auto-post Co-pa			
Manual Posting - Auto-post Co	p-pays		
Display DMS Hospital Note	~	1	



Tables

Import Fee Schedules (Fee Schedule Table)

The Medicare Clinical Laboratory Fee Schedule is now available for importing. When you import the Medicare Clinical Laboratory Fee Schedule, you must always use the **same Fee Schedule Code** that you use for the regular Medicare Fee Schedule and the **same Effective Date**.



After you have selected the Fee Schedule Code, you can proceed to import the Medicare Clinical Laboratory Fee Schedule. Each available Medicare Clinical Laboratory Fee Schedule file is labeled 'MedicareLAB' so you can easily differentiate from the standard Fee Schedule files.



Note: Since the regular fee schedule is updated quarterly, each time you import the updated regular fee schedule with a new Effective Date, you will have to also re-import the Laboratory fee schedule using that same Effective Date. That will allow both fee schedules to pull the right allowed amounts without having two separate fee schedule codes.

Import Fee Schedules (Fee Schedule Tables) **Action Required**

The Centers for Medicare and Medicaid Services (CMS) have released the 2017 Medicare Physician Fee Schedule effective January 1, 2017. These updates were released in Patch # 7.4.14.5 on January 5, 2017. The updated files are available for import by selecting 2017 in the **Fee Schedule Year** list and the applicable file name in the **Fee Schedule File** list.



Tables (cont.)

Load the HCPCS Codes (Procedure Code Table) **Action Required**

Updates to the 2017 HCPCS data files, effective January 1, 2017 are available. These updates were released in Patch #7.4.14.4 on December 29, 2016. Additional updates to the files were released in Patch #7.4.14.6 on January 23, 2017. To receive the updated codes you must load the 2017 file.

Import RVU Unit Values (Relative Value Schedule Table) **Action Required**

The Centers for Medicare and Medicaid Services (CMS) have updated the 2016 Medicare Relative Value Unit files (RVUs) effective January 1, 2017. These updates were released in Patch # 7.4.14.4 on December 29, 2016. Additional updates to the files were released in Patch # 7.4.14.6 on January 23, 2017. To receive the updated codes you must load the 2017 file.

Maintain Location Codes (Location Code Table)

The new Place of Service Code, 02-TELEHEALTH has been added to the available list of codes.



Transactions

Unposted Procedures

If a **Hospital Note** from the most recent DMS Hospitalization record exists, it will display directly under the charges listed for the patient when the **Display DMS Hospital Note** check box has been selected in the *Procedure Entry Integration* function under the *Unposted Procedures* section. For additional information, see the *Procedure Entry Integration* entry under the *System* section of these release notes.

